

**Regus Management Limited (Regus) / Virgin Atlantic Airways
Limited Flying Club**

Partnership Terms and Conditions

Business World (businessworld) complimentary products:

**Earning Virgin Atlantic Airways Flying Club (FC) miles through
Regus:**

1. You must enrol into the **businessworld** programme before your first purchase from Regus to ensure that you will earn FC Miles for that purchase.
2. As a **businessworld** member you must agree to the **businessworld** terms and conditions. These are in addition to the Flying Club Terms and Conditions (which can be found at www.virginatlantic.com/flyingclub along with the below Terms and Conditions.)
3. A **businessworld** member will not receive FC Miles if they purchase Regus services or products through a third party intermediary.
4. Any FC Miles awarded will be made to the **businessworld** / FC member, upon that member identifying themselves as a holder of a **businessworld** card. The member must also provide their businessworld membership number with every purchase.
5. FC Miles are earned based on spend for Regus offices, meeting rooms, virtual office products and on 'paid' Regus **businessworld** membership. FC Miles earned with Regus contract offices are for new contracts only. Where a Regus office contract expires, you will not earn FC Miles on a new office contract unless there is at least a three month period between the expiry of the previous contract and the start of the new contract.
6. Charges which do not qualify for FC Miles include any ancillary purchases in addition to the additional costs of food and beverage, IT services, telecoms, parking and third party services and any additional purchases made during the tenure of the contract or meeting room purchase outside of the Regus product and services charged flat product rate agreed.
7. FC Miles will be offered a minimum of 1 FC mile per £1 spent on Regus products and services, based on the value of the initial contract or, in the case of meeting rooms, the value of the booking against delegate rate only.
8. FC Miles will be automatically allocated to the member's FC membership account within 30 days of purchase of Regus products or services.
9. Where Regus products and services are purchased in a currency other than Pounds Sterling, those purchases shall be converted into Pounds Sterling at our exchange rate for the purpose of calculating FC Miles.
10. Meeting rooms or offices reserved by corporations, master-billed offices and offices booked at the corporate rates are not eligible purchases to earn FC Miles.

11. Certain office and meeting room contracts at certain overseas locations are subject to local restrictions and may be ineligible for FC miles awards.
12. Terms and Conditions are subject to change at the discretion of Virgin Atlantic Airways Limited and Regus Management Limited.
13. FC Miles may only be earned for full or published rates, please check with the Regus centre at the time of booking.
14. Should the Virgin Atlantic agreement with Regus Management Ltd cease at any point in the future, all existing Virgin Atlantic derived Regus Business**world** members will be notified in a timely fashion, and will be offered an alternative Regus Business**world** membership for the duration of their existing contract. Any such card will continue to offer all Regus benefits, but will no longer offer the opportunity to earn Virgin Atlantic Flying Club miles on any future Regus purchases. Prior to notification all existing mileage awards will be allocated.

Virgin Atlantic Airways/ Regus Partnership

Partnership Terms and Conditions

Virgin Atlantic Airways and Regus Group Business World (businessworld) Gold Member Terms and Conditions

1. As a Virgin Atlantic Flying Club (FC) member, and Regus Group business**world** gold member you will have the right to use all participating Regus Group Business Lounges worldwide during standard business working hours.
2. Use of all services and products is subject to availability and may incur additional costs.
3. Business**world** gold memberships are valid for 12 months. Memberships will be reviewed at the end of each term unless cancelled by the member or Regus by giving one month's written notice.
4. Following 12 months, should the Virgin Atlantic member; and Regus Group business**world** gold member retain that status (FC Gold member, FC Silver member or a holder of the Virgin Atlantic Black American Express® Credit Card from MBNA / Bank of America) which entitled them to the business**world** gold card benefit, then they will automatically be renewed for a further 12 months, and this will be recurring.
5. Following 12 months, should the Virgin Atlantic FC member; and Regus Group business**world** gold member not retain that status (FC Gold member, FC Silver member or a holder of the Virgin Atlantic Black American Express® Credit Card from MBNA / Bank of America) which entitled them to the business**world** gold card benefit, then they will be sent a correspondence by Regus, outlining their new entitlement (if any), and detailing their options for continuing as a member of the Regus business**world** programme.
6. FC Miles will not be awarded for take up of the complimentary Regus Group business**world** gold membership, although for all Virgin Atlantic Flying Club derived business**world** cardholders (who pre-identify themselves as such),

7. For all Virgin Atlantic Airways Flying Club (FC) derived **businessworld** cardholders (who pre-identify themselves as such), FC Miles will be awarded on purchases, for Regus Group products and services, as outlined in the Earning FC Miles Terms and Conditions and Earning Table on the Partnership pages on www.virginatlantic.com/flyingclub.
8. FC Miles will be awarded for all **businessworld** gold memberships purchased by FC Red members, who are ineligible for the complimentary offering of 12 months' gold membership.
9. As a Virgin Atlantic FC member, and Regus Group **businessworld** gold member you may bring one guest into the business lounge or café, provided that Regus determines there is adequate space available. A guest is defined as someone who does not need access to phone or internet services. If a guest is in need of these services we will be happy to provide them for an additional fee.
10. **Businessworld** gold membership cards are personal and cannot be transferred, assigned or used by others. For security reasons, you may be required to present your **businessworld** gold card along with a valid picture form of identification.
11. The Regus Group **businessworld** gold card issued to you remains the property of the Regus Group at all times and must be surrendered upon request.
12. Regus local standard service agreement Terms and Conditions will automatically apply to your use of any particular service and your use of any accommodation(s). Regus reserves the right to amend these terms and conditions at any time. Terms and Conditions are available upon request. We also reserve the right to alter or terminate the Regus Group **businessworld** gold program, or any account there under, at any time without notice.
13. Data Protection: Neither Virgin Atlantic Airways nor Regus will share your personal information with other third parties without your prior consent. Both Regus and Virgin Atlantic Airways may contact you from time to time in relation to your membership including details of relevant promotions and offers or other pertinent information.
14. The **businessworld** gold program is intended for your temporary use of our facilities. In order to best serve you and create a professional workplace for our cardholders, we reserve the right to limit or terminate cardholder usage if we consider it to be non-compliant with any applicable Terms and Conditions.
15. Fee Policy – Where applicable you agree to pay all fees when they are due. In the unlikely event that you do not pay fees when they are due, you may be charged a late fee and interest on the unpaid balance. For more information on our payment policy please feel free to speak to one of the Regus team members. Please find latest contact information at www.regus.com/contactus.
16. If your Regus Group **businessworld** gold card is lost or stolen, a new card will be issued and you may incur a nominal fee for packaging and postage.
17. Should the Virgin Atlantic agreement with Regus Management Ltd cease at any point in the future, all existing Virgin Atlantic derived Regus **Businessworld** members will be notified in a timely fashion, and will be offered an alternative Regus **Businessworld** membership for the duration of their existing contract. Any such card will continue to offer all Regus benefits, but will no longer offer the opportunity to earn Virgin Atlantic Flying Club miles on any future Regus purchases. Prior to notification all existing mileage awards will be allocated.

Virgin Atlantic Airways/ Regus Partnership

Partnership Terms and Conditions

Virgin Atlantic Airways and Regus Group Business World (businessworld) Platinum Member Terms and Conditions

1. As a Regus Group **businessworld** Platinum member you will have the right to use all participating Regus Group centres worldwide during standard business working hours. Platinum membership entitles the member to a specified number of private "Day Office" days per month and Business Lounge access. Platinum Plus membership entitles the member to unlimited private "Day Office" and Business Lounge access.
2. Use of all services and products is subject to availability. Office use is measured in whole days, and unused days cannot be carried over to the following month. A Platinum / Platinum Plus membership is not intended to be a replacement for a full time office. Offices must be cleared at the end of each day and you are solely responsible for your belongings at the centre. Payment for services used will be made locally by credit card or debit card on the day of use.
3. Virgin Atlantic Flying Club (FC) members will be awarded FC Miles for all **businessworld** platinum memberships purchased. Details of these awards are outlined on the Partnership pages on www.virginatlantic.com/flyingclub.
4. For all Virgin Atlantic Airways Flying Club (FC) derived **businessworld** cardholders (who pre-identify themselves as such), FC Miles will be awarded on purchases, for Regus Group products and services, as outlined in the Earning FC Miles Terms and Conditions and Earning Table on the Partnership Pages on www.virginatlantic.com/flyingclub.
5. Platinum / Platinum Plus memberships operate on either a monthly or annual basis. Memberships will be automatically renewed at the end of each term unless cancelled by the member or Regus by giving 90 days written notice from the 1st day of any calendar month.
6. As a **businessworld** Platinum member you may have visitors during your use of the "Day Office" and may invite one guest into the business lounge, provided that Regus determines that adequate space exists. A visitor and/or guest is defined as someone who does not need access to phone or internet services. If a visitor or guest is in need of these services we will be happy to provide them for an additional fee.
7. **Businessworld** Platinum membership cards are personal and cannot be transferred assigned or used by others. For security reasons, you may be required to present your **businessworld** Platinum card along with a valid picture form of identification.
8. The Regus Group **businessworld** Platinum card issued to you remains the property of the Regus Group at all times and must be surrendered upon request.
9. Our local standard service agreement Terms and Conditions will automatically apply to your use of any particular service and your use of any accommodation(s). Regus reserves the right to amend these terms and conditions at any time. Terms and Conditions are available upon request. We also reserve the right to alter or terminate the Regus Group **businessworld** Platinum program, or any account there under, at any time without notice.

10. The business**world** Platinum program is intended for your temporary use of our facilities. In order to best serve you and create a professional workplace for our cardholders, we reserve the right to limit or terminate cardholder usage if we consider it to be non-compliant with any applicable terms and conditions.
11. Data Protection: Neither Virgin Atlantic Airways nor Regus will share your personal information with other third parties without your prior consent. Both Regus and Virgin Atlantic Airways may contact you from time to time in relation to your membership including details of relevant promotions and offers or other pertinent information.
12. Fee Policy – You agree to pay all fees when they are due. In the unlikely event that you do not pay fees when they are due, you may be charged a late fee and interest on the unpaid balance. For more information on our payment policy please feel free to speak to one of Regus team members. Please find latest contact information at www.regus.com/contactus.
13. If your Regus Group business**world** Platinum card is lost or stolen, a new card will be issued and you may incur a nominal fee for packaging and postage.
14. Should the Virgin Atlantic agreement with Regus Management Ltd cease at any point in the future, all existing Virgin Atlantic derived Regus Businessworld members will be notified in a timely fashion, and will be offered an alternative Regus Businessworld membership for the duration of their existing contract. Any such card will continue to offer all Regus benefits, but will no longer offer the opportunity to earn Virgin Atlantic Flying Club miles on any future Regus purchases. Prior to notification all existing mileage awards will be allocated

Virgin Atlantic Airways/ Regus Partnership

Partnership Terms and Conditions

Virgin Atlantic Airways and Regus Group Business World (businessworld) Blue Member Terms and Conditions

1. Business**world** blue memberships will be ongoing unless cancelled by the member or Regus or terminated by the member by giving one month's written notice
2. For all Virgin Atlantic Airways Flying Club (FC) derived business**world** cardholders (who pre-identify themselves as such), FC Miles will be awarded on purchases, for Regus Group products and services, as outlined in the Earning FC Miles Terms and Conditions and Earning Table on the Partnership Pages on www.virginatlantic.com/flyingclub.
3. Business**world** blue membership cards are personal and cannot be transferred, assigned or used by others. For security reasons, you may be required to present your business**world blue** card along with a valid picture form of identification.
4. The Regus Group business**world** blue card issued to you remains the property of the Regus Group at all times and must be surrendered upon request.
5. Our local standard service agreement Terms and Conditions will automatically apply to your use of any particular service and your use of any accommodation(s). Regus reserves the right to amend these terms and conditions at any time. Terms and Conditions are available upon request. We also reserve the right to alter or terminate the Regus Group business**world** program, or any account there under, at any time without notice.

6. Data Protection: Neither Virgin Atlantic Airways nor Regus will share your personal information with other third parties without your prior consent. Both Regus and Virgin Atlantic Airways may contact you from time to time in relation to your membership including details of relevant promotions and offers or other pertinent information.
7. Fee Policy – You agree to pay all fees when they are due. In the unlikely event that you do not pay fees when they are due, you may be charged a late fee and interest on the unpaid balance. For more information on our payment policy please feel free to speak to one of our team members. Please find latest contact information at www.regus.com/contactus.
8. If your Regus Group business**world** blue card is lost or stolen, a new card will be issued and you may incur a nominal fee for packaging and postage.
9. Should the Virgin Atlantic agreement with Regus Management Ltd cease at any point in the future, all existing Virgin Atlantic derived Regus Business**world** members will be notified in a timely fashion, and will be offered an alternative Regus Business**world** membership for the duration of their existing contract. Any such card will continue to offer all Regus benefits, but will no longer offer the opportunity to earn Virgin Atlantic Flying Club miles on any future Regus purchases. Prior to notification all existing mileage awards will be allocated.

Free Day Office Vouchers.

1. This voucher entitles you to a free day office in any of the 1,000 Regus business centres globally. The day office voucher includes free internet access, self service beverages and local telephone calls during local standard business hours.
2. Reserve your free day office by calling Regus in advance of your meeting quoting your free Virgin Atlantic offer. Telephone numbers are detailed on the reverse of your business**world** card. Reservations are not available on line
3. Present your voucher to reception on arrival at the Regus business centre you have booked. If you are unable to surrender the voucher full charges apply at the local price. Any charges for additional services must be settled on departure.
4. All day office bookings are subject to availability.
5. Standard product Terms and Conditions apply – available on request.
6. Details of products and services are correct at the time of printing and are subject to availability or change without notice. This offer is non-transferable and can not be used in conjunction with any other offer. The voucher can not be exchanged for cash. Regus reserves the right to amend this offer at any time.

Free Lounge Visit Vouchers.

1. This voucher entitles you to a one day visit to a Regus Business Lounge or Café in any of the 1,000 Regus business centres globally. The voucher includes free internet access, self service beverages during local standard business hours.
2. Reservations are not required to redeem your voucher however access to any lounge is subject to local availability at time of visit and is at the discretion of the local management team.
3. Present your voucher to reception on arrival at the Regus business centre you have booked. If you are unable to surrender the voucher full charges apply at the local price, any charges for additional services must be settled on departure.
4. Standard product Terms and Conditions apply – available on request.
5. Details of products and services are correct at the time of printing and are subject to availability or change without notice. This offer is non-transferable and can not be used

in conjunction with any other offer. The voucher can not be exchanged for cash. Regus reserves the right to amend this offer at any time.